

Policy on staff numbers

It is the policy of this nursery to ensure that there are always sufficient staff to give the children the care and attention which they need and in particular that the staff numbers do not fall below the recommended staff: child ratio set out in the EYFS.

For this reason we follow the following principles:

The number of permanent staff is always in excess of requirements. In particular the manager is always supernumerary and can be called upon to take over a position in the event of a staff absence from a room.

The nursery has a standby list of people who can be contacted to fill in if necessary in the event of staff absence. The people on the standby list are all DBS checked and may already work in the nursery on a part time basis.

This policy has been adopted by Toy Box nursery

Signed on behalf of the setting

Owner.....Date

ManagerDate

Review date