Baby bottle policy
Toy Box Nursery LTD

Bring in your infant's bottle sterilised and fully assembled with the teat and lid in place. This prevents the inside of the sterilised bottle and the inside and outside of the teat from being contaminated.
Provide the formula powder inside its original container or inside a sealed container with the pre-measured amount. This is the best way for practitioners to ensure they are preparing feeds correctly, in accordance with the guidelines detailed on the packet.
Clearly label the formula tin with the child's name and date it was opened. We will keep opened tins for up to 4 weeks.

The best way to prevent a baby becoming ill is to make up all formula feeds fresh, as and when they are required by the baby. Toy Box Nursery will follow the routine below to ensure best practice when carrying out this task.

- Clean the surface thoroughly on which to prepare the feed.
- Wash hand with soap and water then dry with paper towel.
- Boil fresh tap water in kettle.
- Pour measured amount of water in to sterilised bottle.
- Add the exact amount of formula as instructed on label or the pre-measured amount.
- Re-assemble the bottle and shake well until formula is mixed.
- Cool quickly to feeding temperature by placing in a jug of cold water.
- Check the temperature by shaking a few drops onto the inside of your wrist – it should be lukewarm, not hot.
- Discard any feed that hasn't been used within 1 hour.

We are unable to reheat or serve pre-prepared formula brought in from home. We recognise that parents may wish to provide pre-prepared milk in sealed cartons so when re-warming milk feeds for babies, the practitioners will carry out the following guidelines:
Transfer the formula to a sterile bottle
Re-warm using a bottle warmer, or by placing in a container of warm water.
**Microwaves should never be used for re-warming a feed.**
Shake the bottle to ensure the feed has heated evenly.
Check the feeding temperature by shaking a few drops onto the inside of the wrist -it should be lukewarm, not hot.
It is bad practice to leave a bottle warming for longer than 15 minutes. Therefore, any feed that is accidentally left to heat for longer than 15 minutes will be discarded.

Signed on behalf of the setting

…… Owner Date……

…… Manager Review date……